

Nina Tamaya Yazzie

2640 Bartlett Street, Ponrolet, MI 66589

Cell: 872-555-1547

nyazzie@world.net



OCTOBER 10, 2017

«AddressBlock»

«GreetingLine»

I will graduate in December from Hartford College with a bachelor of science degree in journalism. My education, experience, and volunteer work make me an ideal candidate for the «Position» position at «Organization_Name».

As shown on the accompanying resume, my background matches the job requirements posted through the Career Development Office at Hartford College. My coursework and experience have prepared me to develop, edit, and present news stories.

Thank you in advance, «Title» «Last_Name», for your time and consideration. I look forward to hearing from you soon to discuss the opportunity for my potential employment at your radio station.

Sincerely,

Nina Tamaya Yazzie

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OCTOBER 10, 2017

Ms. Elizabeth Abbot
Ponrolet Public Radio
115 Center Street
Ponrolet, MI 66589

Dear Ms. Abbot:

I will graduate in December from Hartford College with a bachelor of science degree in journalism. My education, experience, and volunteer work make me an ideal candidate for the radio reporter position at Ponrolet Public Radio.

As shown on the accompanying resume, my background matches the job requirements posted through the Career Development Office at Hartford College. My coursework and experience have prepared me to develop, edit, and present news stories.

Thank you in advance, Ms. Abbot, for your time and consideration. I look forward to hearing from you soon to discuss the opportunity for my potential employment at your radio station.

Sincerely,

Nina Tamaya Yazzie

Ms. Elizabeth Abbot
Ponrolet Public Radio
115 Center Street
Ponrolet, MI 66589

Ms. Mei Cheung
Q105.9 Oldies
7823 Benton Road
Juniper, MI 66532

Mr. Hector Olivarez
WQLM-TV
38 Chestnut Avenue
Suite 38C
Horizon, MI 66580

Mr. Axel Rieck
WTLB
628 Oak Street
P.O. Box 964
Juniper, MI 66532

Mr. Caleb Thomas
P-Hits
291 Daisy Lane
P.O. Box 2088
Ponrolet, MI 66589